

# 退費委任書

本人委任他人為代理人辦理

因本人無法親自到中國文化大學華語中心櫃檯辦理，委任受任人代理進行退費相關事宜。

本人委任法定代理人為代理人辦理

因學生係未成年人，法定代理人同意退費，並受任代理進行相關退費事宜。

委任他人為代理人辦理(學生未成年)

因學生係未成年人，經法定代理人同意退費，並由法定代理人委任他人代理進行退費相關事宜。

學生資料			
姓名		課程	
護照號碼		電話	
親簽			
法定代理人資料			
姓名			
護照號碼/ 身分證字號		電話	
親簽			
受任人資料			
姓名			
護照號碼/ 身分證字號		電話	
親簽			

年

月

日

# Appointed Representative Refund Form

- The applicant appoints a representative to receive the refund on his/her behalf.**  
 The applicant is unable to come to the Mandarin Learning Center office in person; therefore, a personal representative is appointed to handle the refund.
- A legal representative acts in place of the applicant.**  
 The applicant is a minor; therefore, a legal representative (parent/guardian) will handle the refund.
- The applicant is underage; legal representatives appoint a personal representative to receive the refund on their behalf.**  
 Neither applicant nor legal representatives are able to come in person to the Mandarin Learning Center in person; therefore, the legal representatives appoint a personal representative to handle the refund.

Student Information			
Full name		Course	
Passport number		Telephone number	
Signature			
Legal Representative Information			
Full name			
Passport no. or Taiwan Nat'l Identification no.		Telephone number	
Signature			
Personal Representative Information			
Full name			
Passport no. or Taiwan Nat'l Identification no.		Telephone number	
Signature			

**Date: (year/mth/day):** \_\_\_\_\_